



INDIA OFFICE VISITORS
PRIVACY NOTICE

NOVEMBER 2022
INDIA

Introduction

This privacy notice will help you to understand what personal data Nium collects about you, how Nium uses this personal data, and what rights you have regarding your personal data.

This notice is to inform visitors who attend any of our offices in India (**Mumbai, Bangalore, Chennai**) on either an ad-hoc basis or as part of a more long-term visitor agreement. This notice applies to individual persons who are external to the IPO. This notice does not form part of any contract, and can be updated at any time.

It is important that you read this notice, together with any other privacy notice that is provided to you on specific occasions when we are collecting or processing your personal data, so that you are aware of how and why we are using it.

Should you have any general questions about your visit, you can contact helpdesk@nium.com for general support. If you have any questions your Data Privacy rights, the Data Protection Officer can be contacted by email on dpo@Nium.com.

Data collected

The data collected on visiting the office will include the following

- Name
- Email Address
- Cell/Mobile Number
- Photo (to provide photo ID)

We have Wi-Fi on site for the use of visitors. We'll provide you with the address and password.

We record the device address and will automatically allocate you an IP address whilst on site. We also log traffic information in the form of sites visited, duration and date sent/received.

The purpose of processing your data

Nium processes your personal data for the purposes of site security and safety reasons. If you are a UK or EU visitor, the lawful basis we rely on to process your personal data is article 6(1)(f) of the UK and EU GDPR, which allows us to process personal data when its necessary for the purposes of our legitimate interests.

The purpose for processing this information is to provide you with access to the internet whilst visiting our site. The lawful basis we rely on to process your personal data is article 6(1)(f) of the UK GDPR, which allows us to process personal data when its necessary for the purposes of our legitimate interests.

Your rights

You have the following rights regarding your personal data:

- you have the right to request access to your data
- you have the right to correct your data if it is incorrect

If you wish to exercise your rights, please contact the Data Protection Officer (DPO) above.

Data transfers

Your personal data will not be shared with any other organisation.

How long we keep your personal data

Your personal data will be retained for 1 year after your visit. This is for audit purposes.

The use of automated decision making

Your personal data is not used in any automated decision making (a decision made solely by automated means without any human involvement) or profiling (automated processing of personal data to evaluate certain conditions about an individual).

Change of purpose

We will only process your personal data for the purpose for which we collected it.

Changes to this privacy notice

We reserve the right to update this privacy notice at any time, and we will provide you with a new privacy notice when we make any substantial changes. We will also notify you in other ways from time to time about the processing of your personal data.